

## **ASC Class Attendance Rules**

A student enrolled in an ASC class is allowed to miss no more than two class meetings in a given semester (no medical documentation is required). In case of further absences medical documentation must be presented to the instructor and the student is obliged to arrange with the instructor how to make up for the classes missed. If absences are due to causes other than illness (eg. travel for research purposes), the student should notify the teacher at least a week before the planned absence and make arrangements concerning the required make-up work. Absences due to research travel require written support from MA supervisor. Instructors have the right to fail students who have missed more than two class meetings for reasons not related to health.

NOTE: The above rules concern electives, proseminars and seminars in both the BA and the MA program; they do not concern lecture courses.