



August 4th, 2017

Dear Students!

It is with great pleasure that we welcome you at the American Studies Center of the University of Warsaw. The ASC was founded in 1976 as a research center. We have had MA students since 1992 and BAs since 2011. We hope that your studies with us will be an intellectual adventure, a source of enjoyment and satisfaction.

The American Studies Center offers interdisciplinary perspectives on US culture, politics, and society; in addition, this year we will, for the first time, offer a Latin American studies specialization. In the US studies program, however, all courses are taught in English. Our classes deal with fields ranging from literature to political science, film, economy, history, and popular culture. The Center is a place of dynamic learning. We respect our students and listen to them. We believe that true understanding is reached through open dialogue, by confronting controversy and coming to one's own conclusions.

Please visit and explore our website: www.asc.uw.edu.pl

* **The curriculum can be found here:**

http://www.asc.uw.edu.pl/programs/ba_program/ba_detailed_curriculum.html

* **The academic calendar** can be found here:

<http://www.uw.edu.pl/kalendarz-akademicki/>

* **Your plan of studies is here:**

http://www.asc.uw.edu.pl/programs/ba_program/ba_schedule/30_06_2017_Schedule_Fall_2017_BA.pdf

During the **Fall semester** you will be taking five lecture courses, academic writing class, Introduction to American Studies, an online workplace safety course (BHP) and Intellectual property course (POWI). **Academic Writing and Introduction to American Studies** are taught in small sections.

Registration for obligatory lectures, POWI, Academic writing I and Introduction to American Studies by USOSweb will be open from 2017-09-06, 9:00 pm to 2017-09-12 11:59 pm (first round) and from 2017-09-26, 9:00 pm to 2017-10-08, 11:59 pm (additional round).

To register for ASC courses, you have to log into your individual USOSweb student account here: <https://usosweb.uw.edu.pl/> using your IRK ID number and password.

To learn more about USOS please visit: <http://usosownia.uw.edu.pl/>

The workplace safety training (BHP) is an Internet lecture (four hours long) to be taken on the COME platform: <http://kampus.come.uw.edu.pl/> To log in directly, Polish citizens use PESEL, foreigners use ID number and their IRK code. **The intellectual property course (POWI)** is four hours long and is held at the ASC (time to be announced).

NOTE: Both BHP and POWI are obligatory – you must complete them in your first year of studies.

During your second semester you will take more lectures, physical education (only weekday students) and one elective course. There will be more electives in subsequent years. You will register

for them via USOSweb. Registration for physical education, foreign language and general education (OGUN) is through the TOKEN registration system. You have the option of taking these requirements now or later. SEE:

<http://www.wfisport.uw.edu.pl>

<http://www.jezyki.pelnomocnik.uw.edu.pl>

<http://rejestracja.usos.uw.edu.pl>

Warsaw University students are obliged to set up and use **university e-mail accounts** (you@student.uw.edu.pl.) To do this please visit: <http://google.uw.edu.pl>

Students are obliged to **sign contracts concerning fees for educational services by 12 October 2017.**

If you need help, please call or visit the student affairs office.

It is open Monday-Thursday 10:00–14:00. If your last name starts with letters A–Ł, your contact person is Aleksandra Gniadzik-Smolińska (a.gniadzik-smolinska@uw.edu.pl) tel. 22-5533326. If your last name starts with letters M–Ż, your contact person is Agnieszka Żmijewska-Czajka (a.czajka@uw.edu.pl) tel. 22-5533323. For questions concerning USOSweb, schedule and registration contact Katarzyna Andrzejewska (ki.andrzejewsk@uw.edu.pl), tel. 22-5533341.

Your class counselor is dr hab. Agnieszka Graff-Osser. Please contact her if you need help or advice.

The ASC Counselor for Students' Affairs dr Małgorzata Gajda-Łaszewska, (mgajda@uw.edu.pl) has office hours on **Tuesdays, 12:30–2:00 pm.** Before you come see her, please send the appropriate form concerning your specific requests via USOSweb.

INAUGURATION DAY (Obligatory) - SEPTEMBER 29, 2017

The Inauguration Ceremony and orientation will take place at the ASC (**Al. Niepodległości 22**) on **29th September at 4:00 pm (Friday), room 109 (1st floor).** There will be a meeting with the ASC Director, the Faculty, and Students.

After Inauguration Ceremony there will be also obligatory information session about student rights and responsibilities for newly admitted students.

The required Library training session will take place at the ASC (**Al. Niepodległości 22**) on **29th September (Friday), room 317 (3rd floor).**

Schedule:

10:00 – 11:15 – Library training, room 317 (3rd floor) – Group I (last names starting with **A-KOW**)

11:30 – 13:00 – Library training, room 317 (3rd floor) – Group II (last names starting with **KOZ-R**)

13:00 – 14:30 – Library training, room 317 (3rd floor) – Group II (last names starting with **S-Ż**)

Please note: In addition to the ASC library training, you will also be required to complete **library training in the main library (BUW) at Dobra 56/66.** Please declare when you want to do this in the attached questionnaire and send it by email to biblioteka.osa@uw.edu.pl **by September 20, 2017.** If you have questions, call the ASC Library (22-5533330).

You can also collect **student ID** cards on **October 2nd** from 10:00 am till 2:00 p.m. in the students affairs office, room 302.

We are looking forward to seeing you.

dr hab. Grzegorz Kość, Director ASC UW

dr Małgorzata Gajda-Łaszewska, ASC Counselor for Students' Affairs

Regular classes begin on October 2, 2017.

Attachment: library questionnaire, registration guide